

APPLICATION FOR REGISTRATION 2023

GR. R – 7

CURRENT LEARNER: RE-REGISTRATION

EMIS NO: 991104305



11 Jourdan Street

Thabazimbi, 0380

Tel: 071 656 9659

Fax: 086 513 9728

Email: TBZ@advancedcollege.co.za

Dear Parent or Guardian

REGISTRATION: CURRENT LEARNER 2023

Thank you for your continued support of our Advanced College family and want to again reassure you that we only cater for families that want the very best for their children. In recent years we have been overwhelmed with new applications and have now reached the point where we have to start limiting our numbers according to what the school can accommodate. Our small classes and quality staff allow for a very personal approach to learning, and it is therefore essential that you follow the re-registration procedure correctly to avoid disappointment.

The following information will clearly stipulate the procedure for re-registration for 2023. Should there be any questions, please do not hesitate to contact the school so that these may be answered.

TAKE NOTE:

Re-registration of learners must be done YEARLY; it is not automatic. Should a learner's application not be successful, parents/guardian will be contacted and notified by sms/email.

1. RE-REGISTRATION FORM

As of this year re-registrations will be done on TWO SPECIFIC DAYS ONLY, namely:- Saturday, 7th & 28th May 2022. Re-registrations are to be completed FULLY at School and handed in on these days. Incomplete registrations will not be considered. Re-registrations will not be accepted **after 28th MAY 2022**. **NO LATE RE-REGISTRATION FORMS WILL BE CONSIDERED.**

2. ADMISSIONS PROCEDURE

A. DOCUMENTATION

Copies of the following documents are required:

- ☐ Proof of Residence (Water & lights / telephone account)
- ☐ Payslip of parent/guardian responsible for payment of fees
- ☐ Foreign learners: Passport (copy), temporary or permanent residence permit and study permit
- ☐ Asylum seekers: Proof of application to Dept of Home Affairs for status
- ☐ Re-registration Fee – R500 per learner
- ☐ Sport/Cultural Levy – R200 per learner per year
- ☐ Admission Fee – R1 500 (**before 30 OCTOBER 2022**) written off against January school fees

Please take note that **no application can be processed** should the information be **INCOMPLETE** or **IF** the above-mentioned documents are not submitted with the application. This may mean that the learner will lose their place for 2023.

B. APPROVED OR UNAPPROVED

You will be contacted by the secretary to inform you if your child's re-registration has been unsuccessful.

A non-refundable re-registration fee of R500 per learner is immediately payable with re-registration. An admissions deposit of R1500 also needs to be paid by 30 OCTOBER 2022. The deposit is non-refundable as it reserves your child's space for the applicable year. The admissions deposit goes towards your January school fees.

Should the re-registration be unsuccessful the School Management is under no obligation to give reasons for the this and no further correspondence or discussions will be entered into regarding the unapproved registration. All unsuccessful applicants will be placed on a waiting list and will be reconsidered should space become available.

C. SCHOOL FEES

School fees are paid monthly in advance, without exception. School fees are fixed for a year. For School Fee Payment options for 2023 please refer to Registration forms as discount is applicable for fees paid in advance. School fees are payable over 11 months and are as follows:

Grade R	School Fee of R1 500 per month
Grade 1 to 3	School Fee of R1 650 per month
Grade 4 to 6	School Fee of R1 850 per month
Grade 7	School Fee of R2 000 per month

BANK DETAILS:

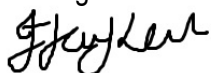
NAME: Advanced College Thabazimbi
BANK: FNB
ACCOUNT NO: 625 439 83 698
BRANCH: 252 445 (Menlyn Square)
REFERENCE: Learner Reference

OTHER FEES:

1. Textbooks and Set works – must be ordered and purchased by the parent/guardian. This is NOT the responsibility of the school; however, the school will assist where possible.
2. Sport/Cultural Levy of R200 per year.
3. School Uniform (compulsory) as prescribed by the Policy of the School. All learners are required to have a sports shirt and shorts for physical activities. The sport shirt may be purchased from the office.

Should any information be unclear with regards to the application process, please contact the office for more information.

Kind Regards



MS. JENNY DE KLERK
OPERATIONAL DIRECTOR